

Site Risk Assessment

Name of site: The Willows Horringer		Location (address and postcode): Farm Cottage, Chevington Road, Horringer, IP29 5SW Grid Reference: TL 82700 61608	
Site owned by (name and contact number): Rebecca Dodman 07920096012		Nearest vehicle access point: 20 meters	
Assessment carried out by: Rebecca Dodman		Nearest footpath access: 20 meters (private drive)	
Signature: <i>R Dodman</i>		Date: December 2024	Review date: November 2025

Area of site	Hazards	Associated Risk(s)	Level of Risk			Control Action(s)	Level of risk after control actions
			S	L	RR		
Canopy layer	Falling branches Falling bird boxes/feeders Falling nests Falling rope from swing Lose tarpaulin on wooden structure attached to bales	Bumps/grazes/grazes Head injury Concussion Crush injury or death	2	2	4	Annual tree survey and regular tree safely inspection (noted in daily site check). Daily site/visual checks. Bird/squirrel boxes/feeders secured safely. Rope swings checked daily. Weekly inspection of bales and wooden structure. Daily inspection/modifications made to tarpaulin. Participants are made aware of potential risks.	Low
Shrub layer	Brambles Hanging branches	Bumps Grazes Laceration	2	2	4	Participants are made aware of risks and boundaries. Tape can be used to identify the risk/restrict access. Branches removed/cut back if causing a risk.	Low
Field layer	Low branches Structures Hawthorn bushes Brambles Rope swing Stinging nettles	Bumps Grazes Bruises Splitters Stings Rope burns and falls	1	3	3	Participants are made aware of risks on site and associated with each structure/activity. Tape can be used to identify the risk/restrict access. Branches removed/cut back if causing a risk.	Low

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Ground layer	Tyres Logs and sticks Tree stumps Banks Wooden planks Holes/uneven surface Ice, snow mud covered surfaces	Bumps Grazes Trips and falls Bruises	1	3	3	Participants reminded how the equipment is used and its purpose at The Willows. Tree stumps/planks are assessed during the daily site check to ensure they are safe to use. Stumps/roots that may cause a trip are identified/covered. Large holes maybe filled or identified Straw, hay and salt applied if necessary to avoid risk of falls. Participants made aware of areas.	Low
Access to the site	Moving vehicles in the carpark Banks Excess mud Rubber matting Holes	Injury Permanent disability Trips and falls	2	2	4	Drivers given guidance on manoeuvring in the carpark. Signs and messages to visitors give clear instruction of where to park. Parents asked to hold their young child's hand. Parents, children and visitors advised to walk around mud/holes and not on rubber matting.	Low
Boundaries around the site	Gate Fencing	Trapped fingers/body parts Splinters Burns from creosote	1	2	2	Daily site check to ensure catches are in good working order. Children do not open and close the gate, unless instructed by an adult. Participants reminded of the boundaries and advised not to touch the fencing.	Low
Other people using the site	Children's toys Trampoline Building materials	Bumps Grazes Trips and falls Cuts	1	2	2	Participants reminded of the boundaries and advised not to touch items that are not for use at Forest Willows.	Low
Structures	Benches Balancing beams Tables Shelter of bales Log/wood piles Mud Kitchen Den Resource shed Toilet cubical	Bumps Grazes Trips and falls Cuts Trapped fingers/body parts Splinters	1	3	3	Daily site check to ensure structures are safe and in good working order. Participants taught how to use/move the equipment, following risk benefit assessments. Children do not move or climb on the permanent structures, without permission.	Low

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Animals on site	Monk jack deer Badgers Birds Insects Chickens Ducks/ waterfowl Bunny rabbit Dog (only during AP sessions)	Faeces Dead remains Bites Stings Peck Scratch	1	3	3	Daily site check carried out to identify hazardous nests, action taken to warn children and remove. Faeces and remains removed before children enter the site. If touched, wash hands. Insect repellent applied. Participants advised not to touch the chickens unless supervised or have sought permission. Cage to be kept shut until permission for chickens to roam freely has been sought. Poppy bunny to be kept in her run. With adult supervision the children may stroke the rabbit. Advised that she could bite/nip when feeding her through the cage. If Tilly attends a session, ensure all children feel happy and are confident with dogs. Close supervision to ensure children do not over excite her and care for her. Advise those in contact that she may turn quickly and could possibly knock you.	Low
Pond	Banks Water Roots Stumps	Bumps Grazes Trips and falls Drowning	3	2	6	Clear boundaries/areas of access adhered to. Clear instructions given for accessing water/pond dipping (refer to pond dipping on Risk Benefit Assessment). No children to access water, unless supervised and permission has been given. Buoyancy/lifesaving aids available.	Medium

Level of risk = Severity x Likelihood

	High (3)	Medium (2)	Low (1)
Severity (S)	death or major injury	permanent disability/serious injury	minor injury
Likelihood (L)	occurs repeatedly	will/could occur	unlikely/though conceivable

Risk Rating (RR): Significant Risk = 7 - 9 Medium Risk = 4 - 6 Low Risk = 1 - 3